

ABELQDROS
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In order to start work on a pension order, I will need:

1. Recent statement from the plan. If you have a Summary Plan Description (SPD), please also provide.

2. Personal details for both of you:

	HUSBAND	WIFE
Your Names		
Your Addresses		
Telephone Numbers		
Email Addresses		
Social Security Numbers		
dates of birth		
date of marriage		
date of divorce (if already divorced) or other date to use for division or valuation		
Names of Attorneys		
Addresses of Attorneys		
Attorney Telephone or Email		
Plaintiff		
Index Number		

3. If money is to be transferred to an IRA, please provide account number, and name and address of IRA institution: _____
_____.

4. Copy of Separation (Property Settlement) Agreement or portion dealing with pension issues.

5. Please be sure to specify:

A. How money is being divided _____

B. Pre-retirement death benefits ___ Yes ___ No

C. Post-retirement survivor benefits ___ Yes ___ No

D. For corporate monthly pensions: shared or separate payments.

6. Payment of fee of \$750 for each pension order. This legal fee covers all work involved in drafting and getting the order qualified and filed. You may pay by check, credit card, Paypal, Venmo or cash.

Please call if you have any questions about this.

Thank you,

Steve Abel